



ARENA MANCHESTER NON-NATIONAL 2024 (50m)
Level 3, License Num. 3NW240311



Manchester Aquatics Centre, 2 Booth Street East, Manchester, M13 9SS

Saturday 13th and Sunday 14th July, 2024

Entry Pack

Conditions

Please ensure that all competitors read the Arena Manchester Non-National 2024 (50m) Conditions, which can be found online on the COMAST website (<http://cityofmanchesterswimteam.co.uk>)

Programme of Events

The Programme of Events is listed in the Arena Manchester Non-National 2024 (50m) Conditions

Timeline – Key Dates

Entries Open	Monday 6 th May
Entries Close	Wednesday 5 th June OR WHEN FULL
Accepted/Rejected Entries Published	Wednesday 12 th June
Warm-up Information Published	Wednesday 19 th June

Entry Information

Entry fees shall be £8.50 per event

Entries shall be made using the correct SportSystems Entry File (**MJ24_EntryData**) which can be downloaded from <http://cityofmanchesterswimteam.co.uk/manchester-non-national>

Para swimmers must enter via the Para Swimmer Entry Form found on <http://cityofmanchesterswimteam.co.uk/manchester-non-national>

All completed entry files and summary forms detailing payment should be emailed to meetmanager@cityofmanchesterswimteam.co.uk and copied to mike.hilton@cityofmanchester.co.uk

The Promoter strongly recommends that no travel arrangements are confirmed until the club receives written confirmation of accepted entries.

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Entry fees to be paid EITHER via **BACS** TO:

Bank	Royal Bank of Scotland
Account Name	The City of Manchester Aquatics Swim team
Sort Code	16-25-14
Account Number	10183830
Swift/BIC	RBOS GB 2L
IBAN	GB15 RBOS 1625 1410 1838 30
Reference	[NAME OF MEET E.G. NN24]& (NAME OF CLUB)

OR one combined cheque per club (made payable to **The City of Manchester Aquatics Swim Team**) and club summary entry form sent by post to:

Tom Dawson
COMAST
40 Hawthorn Avenue
Salford
Greater Manchester
M30 9JT

A list of confirmed entries will be published by 12th June. Competitors **MUST** check their entries carefully and inform the Meet Director (via e-mail: meetmanager@cityofmanchesterswimteam.co.uk) of any errors (e.g. incorrect times, missing entries etc.).

Poolside Passes

Cost per pass **per day** = £15*

Clubs must adhere to Swim England's supervision ratio policy, more information can be found at <https://www.swimming.org/swimengland/swim-england-relases-supervision-ratios-policy/>

All coaches, chaperones and team staff must be in possession of a poolside pass to access the event. This must be worn at all times in the venue. It is mandatory that anyone applying for a poolside pass must have a valid and in date DBS, safeguarding training in line with Wavepower (2024) and appropriate qualifications. Chaperones for para swimmers are to be on a 1:1 basis.

*In order to help clubs with the rising costs associated with a ending galas, and the increasing number of coaches and team managers required on poolside by Swim England's supervision ratio policy, all clubs will receive one free poolside pass for the weekend. Clubs bringing five or more coaches or team managers will receive two free poolside passes.

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Competitor Information

Draft Programme

A draft programme will be posted on the COMAST website (<http://cityofmanchesterswimteam.co.uk>) as soon as possible after the closing date for the competition. A warm-up schedule will also be published.

Sports Information Desk

Coaches passes, withdrawal forms, a copy of the programme as-well as volunteers assigned to assist coaches and competitors with information or queries can be found at the Sports Information Desk, accessible by the dry-side of the building, near the café.

Warm Up and Swim Down

The competition pool will be available for warm-up ahead of each session. The dive pit will be available throughout the competition from the start of the first warm-up each day.

Call Room

The swimmers must report to the Call Room, which can be located at the base of the diving towers at the side of the dive pit.

Start Lists and Results

Start lists and results will be available online at <http://cityofmanchesterswimteam.co.uk>

Spectator Information

Spectator Passes will be available for purchase from the front desk on the day of the event for £10 per day.

Anyone wishing to take still or digital photography (including with mobile phones) must do so in accordance with Swim England Photography Guidance (see Wavepower, 2024). **Flash photography is strictly prohibited at all times.**

Lost Property

Property brought into the venue is the responsibility of its owner. The City of Manchester Aquatics Swim Team (the Club) accept no responsibility for loss or damage, or criminal acts committed by members of the public, swimmers, athletes, and any other persons within the venue. This includes items placed in lockers, by the starting blocks, or on poolside.

Unnamed lost property handed in to event staff will be held for a period of one month.

The Club accept no responsibility for property handed in to venue staff.

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The club will ensure all reasonable attempts to return lost property with identifiable information on, such as bank cards, passports, drivers licenses, are made.

If you have lost property at this event, you should contact the Promoter at chair@cityofmanchesterswimteam.co.uk .

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